

WORKERS' COMPENSATION House staff Incident Reporting Guidelines

OVERVIEW

Workers' Compensation is designed to provide medical care, wage replacement, and other benefits for work-related injuries and illnesses.

INCIDENT GUIDELINES

Initial management of all Workers' Compensation Incidents (On-the-job injuries, Blood/Body Fluid Exposures) including counseling, assessment of risk and treatment will be initiated at the training site where the incident occurred.

- Report to Employee/Occupational Health Services during office hours (call appropriate number below to confirm office hours) or the Emergency Department after hours for initial care.
- You must **immediately** report all injuries and illness which you believe may be work-related to your Program Director, Coordinator and Dyan Ruelas, HR Analyst.
- Complete the <u>Employee Incident Report</u> and return it to Dyan Ruelas, HR Analyst at <u>Dyan.Ruelas@ucsf.edu</u> for processing and additional instructions.

Facility	Department	Phone Number
Community Regional Medical Center	Employee Health Services	(559) 459-6416
	East Medical Plaza	
	2335 E/ Kashian Lane, #230	
	ED after hours	
FHCN	Jasdeep Sihota, Director of Operations	(209)740-9426
Kaiser Permanente - Fresno	Employee Health	(559) 448-4915
Saint Agnes Medical Center	Report directly to the ED and follow-up with	(559) 450-7777
	Occupational Health 7202 N. Millbrook Ave., #108,	
	Fresno, CA 93720	
Valley Children's Hospital	Employee Health (Ground Floor)	(559) 353-6470
	M-F (7:00am-4:00pm)	
VACCHCS	Occupational Health	(559) 225-6100
		x6978

Employers must report all work-related in-patient hospitalizations, amputations, or eye loss to OSHA within 24 hours.

OSHA 24-hour hotline 1-800-321-OSHA (6742)